

DOCUMENT: ED-01.02 - POSITION DOCUMENT (ESCALATION: SCOPE & AGREEMENTS)
DOSSIER: Escalation - Scope & Agreements (ED-01)
STATUS: FILL-IN TEMPLATE (POSITION, FACT-BASED, NO JUDGMENT)

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1. PURPOSE OF THIS DOCUMENT

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This document records the organisation's formal position within escalation file ED-01 with regard to scope, agreements and responsibilities, based solely on established facts and written agreements.

The document contains no new facts, no contextual reference, no legal qualifications and no assessment of behaviour.

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2. RULES OF USE (HARD)

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- Every positional statement is reducible to ED-01.01 and/or ED-00.01.
- No assumptions, emotions, normative terms or cause-and-effect language.
- Formulations are descriptive and delineating.
- If substantiation is missing: leave section blank.
- Do not include implied, inferred or assumed obligations.

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3. RELATIONSHIP TO OTHER DOCUMENTS

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This document:

- relies exclusively on ED-01.01 - Statement of Facts
- reuses where relevant ED-00.01 - Statement of Facts
- does not introduce any new information

Reference documents:

- ED-01.01 - Statement of facts (Escalation context)
- ED-00.01 - Fact base

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4. POSITIONAL DELINEATION (GENERAL)

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The position of the organisation is defined on the basis of:

- written scope and agreements
- demonstrably confirmed changes
- formally recorded decisions

as recorded in the reference documents.

Non-written expectations or communications are not part of this positional commitment.

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5. DELINEATION OF SCOPE

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Established scope:

[] literal description as recorded in source documents]

Source reference:

[] Source IDs / FACT IDs]

Components not captured:

[] listing only parts for which no written capture was found]

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6. DELINEATION OF AGREEMENTS

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Established agreements:

- Appointment:

Literal description:

Source reference:
- Appointment:
Literal description:
Source reference:
Mode of record:
[] contract / addendum / email / minutes / written confirmation]

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7. DELINEATION OF RESPONSIBILITIES

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Organisation responsibilities:
[] only as written]
Responsibilities other party:
[] only as written]
Source references:
[] Source IDs / document clauses]

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8. AMENDMENTS

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Written amendments:
[] reference to FACT IDs from ED-01.01]
Other changes:
No additional written changes were
found outside the recorded facts.

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9. LIMITATIONS OF THIS DOCUMENT

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This document:
- makes no contextual reference to compliance or deficiencies
- contains no legal conclusions or claims

- is not a contextual note, defence or review
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is for positional recording and transfer purposes only

10. USE AND TRANSFER

This document may be used for internal reconciliation and transfer
to management, legal counsel or insurer.
Content assessment can only take place on the basis of
the underlying source documents.

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11. FINAL

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This position paper has been drafted to establish strictly separate fact and position
record and create a neutral, transferable baseline position
within escalation file ED-01.
END DOCUMENT